



TOWN OF WINDSOR
Curb, Gutter, and Sidewalk Inspection Request Form

Date: _____

The Town’s citizens can report damaged curb, gutter, and sidewalk sections by filling out this form and returning the form to Town Hall. Reported sections will be inspected and rated based on the [Curb, Gutter, and Sidewalk Replacement Guide](#). Sections that achieve a rating of 4 or 5 will be prioritized and considered for replacement. Prioritization will be based on the severity of the damage and the location of the damage, relative to high pedestrian use locations (schools, town facilities, post office/postal cluster boxes, churches, etc.).

Applicant: Fill out sections 1 & 2 only.

1. Name: _____ Phone Number: _____
 Email Address: _____
 Location of the Damage:
 Address: _____ or
 Intersection _____ or
 Landmark: _____

2. Type of Damage (Check all that apply):

Vertical Separation
 - Vertical separation is a break and/or a crack in a concrete section that has been displaced vertically.

Ponding
 - Ponding occurs when a section or sections of curb and gutter have been displaced disrupting the drainage capabilities of the curb and gutter.

Fracture
 - A fracture is a break and/or crack in a concrete section that has a horizontal displacement.

Spalling
 - Spalling occurs when the top layer of concrete chips or flakes off exposing the concrete aggregate.

Gouging
 - A gouge is damage to a concrete section caused by a piece of equipment and/or vehicle.

Missing Concrete Structure
 - When a curb, gutter, and/or sidewalk is completely or partially missing a segment of concrete

Town of Windsor USE ONLY

Inspection Date: _____

Rating: 5 4 3 2 1 0

High Pedestrian Area: Yes No

Notes: _____

Replacement Date: _____