



# HISTORIC LANDMARK DESIGNATION APPLICATION

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## **SECTION I**

### **HISTORIC PROPERTY**

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Historic Use: \_\_\_\_\_

Current or Proposed Use: \_\_\_\_\_

Legal Description: \_\_\_\_\_

### **PROPERTY OWNER**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

I certify that I am the owner of the above described property and I hereby give my written consent and approval for the nomination for designation to be a Windsor Historic Landmark.

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

### **PREPARER OF NOMINATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

I nominate the above named property for recognition as a Windsor Historic Landmark. I have:

- Obtained the property owner's approval as verified above.
- Not been able to obtain the property owner's approval (*include documented attempts to secure owner approval*).

\_\_\_\_\_  
Signature of Preparer

\_\_\_\_\_  
Date

**SECTION II**

Has the property received other historic designation?

- No                       Yes

Date Designated: \_\_\_\_\_

Designated by:         State                       National

Location of the Historic Property

- In Original Location  
 Not in Original Location; Moved on: \_\_\_\_\_

If Moved, Address of Original Location: \_\_\_\_\_

Information on the Historic Property

Name or Original Owner: \_\_\_\_\_

Source of Information: \_\_\_\_\_

Name of Original Architect: \_\_\_\_\_

Source of Information: \_\_\_\_\_

Name of Original Builder/Contractor: \_\_\_\_\_

Source of Information: \_\_\_\_\_

Year of Construction: \_\_\_\_\_

Source of Information: \_\_\_\_\_

Year(s) of Remodeling: \_\_\_\_\_

Source of Information: \_\_\_\_\_

**SECTION III**

**SUBMITTAL REQUIREMENTS**

- Historical Narrative
- Statement of Significance (*explain the significance of the property based on one or more of the criteria listed in Section IV*)
- Architectural Description (*include the condition of the property and if there are any structures associated with the subject property that are not under the ownership of this applicant*)
- Current Photographs (*in color and of all sides of the structure(s)*)
- Historical Photographs (*if available*)
- Bibliography (*cite all books, articles and other sources used in preparing this form*)

**SECTION IV**

**SIGNIFICANCE OF PROPERTY (check all that apply)**

Architectural

- Exemplifies specific elements of an architectural style or period
- Is an example of the work of an architect or builder who is recognized for expertise nationally, statewide or locally
- Demonstrates superior craftsmanship of high artistic value
- Represents innovation in construction, materials or design
- Represents a built environment of a group of people in an era of history
- Exhibits a pattern or grouping of elements representing at least one of the above criteria
- Is a significant historic model

Social/Cultural

- Is a site of an historic event that has an effect upon society
- Exemplifies the cultural, political, economic or social heritage of the community
- Is associated with a notable person(s) or the work of a notable person(s)

Geographical/Environmental

- Enhances sense of identity in the community
- Is an established and familiar natural setting or visual feature of the community

**SECTION V**

**OPTIONAL INFORMATION**

You may provide other information which might be helpful in determining the eligibility of the property; however such information must be submitted in addition to all the required information on this form. Optional materials may include copies of newspaper clippings, brochures and pamphlets. All materials submitted will become part of the nomination property files and will not be returned.

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Completed nomination forms and supporting materials should be submitted to via email to [planning@windsorgov.com](mailto:planning@windsorgov.com). If you have any questions or require assistance, please call the Windsor Planning Department at (970) 674-2400.