



## HISTORIC PRESERVATION COMMISSION REGULAR MEETING

November 10, 2021

Second Floor Conference Room  
301 Walnut Street, Windsor, CO 80550

---

### MINUTES

#### **A. CALL TO ORDER**

Ms. Zuckweiler called the meeting to order at 5:45 pm

##### **1. Roll Call**

Board members in attendance:

Jean Zuckweiler  
ToniRae Andres  
Ruth Brunner  
Kris Jabs

Absent:

Melanie Starck  
Cheryl Snigg Cordova

Also in attendance:

Paul Hornbeck, Senior Planner

##### **2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board.**

There were no changes to the agenda.

#### **B. CONSENT CALENDAR**

Upon a duly made motion and second, the consent calendar was approved 4-0:

1. Approval of the October 13, 2021 minutes

#### **C. BOARD ACTION**

1. None.

#### **D. DISCUSSION**

1. Grant Committee Update: Ms. Andres and Ms. Heusser have been working and hope to have draft before Thanksgiving.

2. Run Windsor – Digital Tour – Ms. Brunner is working on, set up to talk next week with Mandy. Ms. Browarny suggested avoiding lake and focus on old town. Walnut surveys already done and can be used.
3. Outreach Committee – no update

**E. Discussion**

1. Plaque Project. Discussion on use of a logo, for example the Windsor Museums logo or “wordmark” i.e. branded text. Need to decide size, if there should be a standard for where plaques are mounted on buildings. Ms. Zuckweiler to contact call Fort Collins and Greeley about plaque standards. Agreement to focus on 423 Main first. Plaques for Halfway House and Dickey Farmhouse could be included in those project budgets. Plan get plaque for Town hall in 2022 or for other building if nominated. Next meeting will be work session to discuss plaques further.
2. Ms. Jabs to contact CLG to get info to give to church
3. Discussion about creating HPC cards to give out.

**F. ADJOURN**

Upon a motion duly made, the meeting was adjourned at 6:53 p.m.



---

Paul Hornbeck, Senior Planner