



## HISTORIC PRESERVATION COMMISSION REGULAR MEETING

January 9 2019, 5:45 P.M.  
1<sup>st</sup> Floor Conference Room

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Monday prior to the meeting to make arrangements.

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### MINUTES

#### A. CALL TO ORDER

Ms. Zuckweiler called the meeting to order at 6:03 pm

1. Roll Call

Board members in attendance:

Jean Zuckweiler  
Alicia Ready  
Autumn Aspen

Absent:

Dr. Larry Lawrence  
Ron Steinbach  
Carrie Ann Lucas  
Ruth Brunner

Also in attendance:

Paul Hornbeck, Senior Planner  
Myles Baker, Town Board Liaison

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board  
There were no changes to the agenda.

#### B. CONSENT CALENDAR

1. Approval of the November 6, 2018 minutes.

**Ms. Ready moved to approve the minutes as presented. Ms. Aspen seconded such motion. Motion passed.**

#### C. BOARD ACTION

1. Election of officers for 2019.

Ms. Aspen moved to postpone elections until the April 10, 2019 meeting. Ms. Ready seconded such motion. Motion passed.

#### D. COMMUNICATIONS

1. Communications from the Historic Preservation Commission

Ms. Zuckweiler mentioned there were two images on the downtown walking tour that need to be updated: Spokes and the Design Center building. Mr. Hornbeck said he would update those images and that he'd be working on other updates to combine the two HPC related webpages. There was discussion about adding the CSU residential survey to the website.

2. Communications from Town Board liaison

None.

3. Communications from staff

Mr. Hornbeck shared the 2019 educational opportunities include the Saving Places Conference and Past Forward Conference and the Ms. Brunner had expressed interest in attending Saving Places. Ms. Zuckweiler said she was interested in attending Saving Places as well.

Mr. Hornbeck shared the information on signage that was provided by Museum Curator Caitlin Hauser. There was agreement that the "Water comes to Windsor" and "Windsor Lake: Business and Recreation" displays would work well for the educational signage the HPC would like to create at Windsor Lake. There was discussion of including additional information about the significance of the water law being established in the region. Ms. Ready volunteered to get cost estimates for the signs. Mr. Hornbeck said he would work to finalize the designs and research funding opportunities.

There was discussion about other types of signage such as plaques on buildings. There was the most interest in either stickers in the windows of downtown businesses with links to a webpage with building information or signs on street corners in residential areas with information on the history of the street. Logistics such as where the signs could be placed in right-of-way, maintenance, etc. were brought up as potential issues to be worked through. There was agreement to focus on the Windsor Lake signage first, and then explore other opportunities.

**E. ADJOURN**

Upon a motion duly made, the meeting was adjourned at 6:40 p.m.



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Paul Hornbeck, Senior Planner