



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

April 11, 2018, 6:30 P.M. Boardwalk Park Depot
100 N. 5th St Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Monday prior to the meeting to make arrangements.

MINUTES

A. CALL TO ORDER

Carrie Ann Lucas called the meeting to order at 6:46 pm

1. Roll Call

Board members in attendance:

Carrie Ann Lucas
Jean Zuckweiler
Ruth Brunner

Excused absence:

Dr. Larry Lawrence
Ron Steinbach

Also in attendance:

Senior Planner	Paul Hornbeck
Chief Planner	Carlin Malone
Recreation Supervisor	Luke Bollinger
Director of Planning	Scott Ballstadt
State Historic Preservation Officer	Mark Rodman

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

There were no changes to the agenda.

B. CONSENT CALENDAR

1. Approval of the January 10, 2018 minutes.

Ms. Zuckweiler moved to approve the minutes as presented. Ms. Brunner seconded such motion. All voted in favor. Motion passed.

C. BOARD ACTION

None

D. COMMUNICATIONS

1. Communications from the Historic Preservation Commission

Ms. Zuckweiler asked about the format of the tours the HPC will be assisting with. Mr. Bollinger explained on event nights there is only one staff available to monitor the depot so opening buildings for tours can be difficult. The HPC volunteers could help give tours or watch the depot.

Ms. Lucas stated she would like to have signage for the tours and the mobile walking tours. Mr. Hornbeck indicated "A" Frame signs could be borrowed from Parks, Recreation, and Culture Department and staff could print and attach information about the tours. Staff can explore opportunities for more permanent signage.

Ms. Zuckweiler inquired about name tags. Mr. Hornbeck indicated staff would look into obtaining name tags for HPC.

Ms. Lucas asked about the status of the Saint Albans historic designation. Ms. Zuckweiler updated the HPC that Saint Albans needed to obtain vestry approval of the designation.

There was discussion about creating tours highlighting the irrigation facilities used around Windsor Lake. Ms. Brunner suggested contacting Bill Kirby as a resource on water.

Mr. Hornbeck announced he would try to coordinate a joint meeting of the HPC and Windsor Severance Historic Society at the July 11 meeting.

2. Communications from Town Board liaison

None.

3. Communications from the staff

- a. Mr. Hornbeck told the Commission that the Town received notification that the Windsor Mill was removed from the National Register of Historic Places and the Colorado State Register of Historic Properties as expected. The removal was approved March 12, 2018 as a result of the damage suffered from the fire in August 2017. However, the property owner confirmed last week that they are currently processing construction documents and will be making a formal submittal in the near future to redevelop the property.
- b. Mr. Hornbeck announced that the Town's GIS Coordinator, GIS volunteer, and Planning staff have collaborated to create digital walking tour of the historic churches of Windsor, similar to the downtown historic walking tour. Both tours can now be accessed at: <http://gis.windsorgov.com/HistoricTours>.

4. Communications from State Historic Preservation Office Mark Rodman

- a. Mr. Rodman provided an overview of the Certified Local Government (CLG) program and the State Historic Preservation Office (SHPO). He discussed CLG responsibilities including enacting and a historic preservation ordinance; maintaining an Historic Preservation Commission; maintaining historic surveys and inventories; provide opportunities for public participation in preservation; review and comment on National Register of Historic Places nominations; attend SHPO approved education/training each year.
- b. Mr. Rodman discussed the residential and commercial tax credit programs
- c. Mr. Rodman provided information about the state's preservation plan, including the 2030 update which will be underway soon.

E. ADJOURN

Upon a motion duly made, the meeting was adjourned at 8:05 p.m.

Paul Hornbeck

Paul Hornbeck, Senior Planner