



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

January 12, 2022 // 5:45 p.m. // First Floor Conference Room
301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

B. CONSENT CALENDAR

1. Approval of the November 10, 2021 minutes

C. BOARD ACTION

1. Election of Officers (Chair, Vice-Chair, Secretary)

D. DISCUSSION ITEMS

1. Updates to HPC Website
2. Update on plaques
3. Update from Grant Committee
4. Update from Outreach Committee

E. COMMUNICATIONS

1. Communications from the Historic Preservation Commission
2. Communications from Town Board liaison
3. Communications from staff

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to town services, programs, and activities, and will make special communication arrangements for persons with disabilities. Please call 970-674-2400 by noon on the day prior to the meeting to make arrangements.

Applicants may discuss the requests and the recommendations with staff during normal business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. For the convenience of the applicants, appointments are recommended.

Upcoming Meeting Dates*

<u>Wednesday, January 12, 2022</u>	5:45 P.M.	Regular HPC Meeting
<u>Wednesday, February 9, 2022</u>	5:45 P.M.	Regular HPC Meeting
<u>Wednesday, March 9, 2022</u>	5:45 P.M.	Regular HPC Meeting

- * May not include any Historic Preservation Commission (HPC) work sessions which may be requested and may also be scheduled for these dates. Regular meeting dates may be changed to a work session at the discretion of the Chair when no action items are present.



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

November 10, 2021

Second Floor Conference Room
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Ms. Zuckweiler called the meeting to order at 5:45 pm

1. Roll Call

Board members in attendance:

Jean Zuckweiler
ToniRae Andres
Ruth Brunner
Kris Jabs

Absent:

Melanie Starck
Cheryl Snigg Cordova

Also in attendance:

Paul Hornbeck, Senior Planner

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board.

There were no changes to the agenda.

B. CONSENT CALENDAR

Upon a duly made motion and second, the consent calendar was approved 4-0:

1. Approval of the October 13, 2021 minutes

C. BOARD ACTION

1. None.

D. DISCUSSION

1. Grant Committee Update: Ms. Andres and Ms. Heusser have been working and hope to have draft before Thanksgiving.

2. Run Windsor – Digital Tour – Ms. Brunner is working on, set up to talk next week with Mandy. Ms. Browarny suggested avoiding lake and focus on old town. Walnut surveys already done and can be used.
3. Outreach Committee – no update

E. Discussion

1. Plaque Project. Discussion on use of a logo, for example the Windsor Museums logo or “wordmark” i.e. branded text. Need to decide size, if there should be a standard for where plaques are mounted on buildings. Ms. Zuckweiler to contact call Fort Collins and Greeley about plaque standards. Agreement to focus on 423 Main first. Plaques for Halfway House and Dickey Farmhouse could be included in those project budgets. Plan get plaque for Town hall in 2022 or for other building if nominated. Next meeting will be work session to discuss plaques further.
2. Ms. Jabs to contact CLG to get info to give to church
3. Discussion about creating HPC cards to give out.

F. ADJOURN

Upon a motion duly made, the meeting was adjourned at 6:53 p.m.



Paul Hornbeck, Senior Planner