



## HISTORIC PRESERVATION COMMISSION REGULAR MEETING

November 10, 2021 // 5:45 p.m. // Second Floor Conference Room  
301 Walnut Street, Windsor, CO 80550

### AGENDA

**A. CALL TO ORDER**

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

**B. CONSENT CALENDAR**

1. Approval of the October 13, 2021 minutes

**C. BOARD ACTION**

1. None

**D. DISCUSSION ITEMS**

1. Grant Committee – update
2. Run Windsor – Digital Tour - update
3. Outreach Committee – update
4. Review website for any changes

**E. COMMUNICATIONS**

1. Communications from the Historic Preservation Commission
2. Communications from Town Board liaison
3. Communications from staff

**F. ADJOURN**

*The Town of Windsor will make reasonable accommodations for access to town services, programs, and activities, and will make special communication arrangements for persons with disabilities. Please call 970-674-2400 by noon on the day prior to the meeting to make arrangements.*

Applicants may discuss the requests and the recommendations with staff during normal business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. For the convenience of the applicants, appointments are recommended.

Upcoming Meeting Dates\*

<u>Wednesday, November 10, 2021</u>	5:45 P.M.	Regular HPC Meeting
<u>Wednesday, December 8, 2021</u>	5:45 P.M.	Regular HPC Meeting
<u>Wednesday, January 12, 2022</u>	5:45 P.M.	Regular HPC Meeting

- \* May not include any Historic Preservation Commission (HPC) work sessions which may be requested and may also be scheduled for these dates. Regular meeting dates may be changed to a work session at the discretion of the Chair when no action items are present.



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October 13, 2021

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### MINUTES

#### **A. CALL TO ORDER**

Ms. Zuckweiler called the meeting to order at 5:45 pm

##### **1. Roll Call**

Board members in attendance:

Jean Zuckweiler  
ToniRae Andres  
Melanie Starck  
Cheryl Snigg Cordova  
Kris Jabs

Absent:

Ruth Brunner

Also in attendance:

Paul Hornbeck, Senior Planner

##### **2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board.**

There were no changes to the agenda.

#### **B. CONSENT CALENDAR**

Upon a duly made motion and second, the consent calendar was approved 5-0:

1. Approval of the August 11, 2021 minutes

#### **C. BOARD ACTION**

1. None.

#### **D. DISCUSSION**

1. Ms. Andres volunteered to serve on the grant committee
2. Ms. Zuckweiler volunteered to coordinate the Run Windsor digital tour project.
3. Mr. Hornbeck reviewed the CLG annual report and the Commission provided input on achievements.
4. An outreach committee was formed.
5. HPC agreed to walk through the HPC website at a future meeting
6. Mr. Hornbeck provided an overview of the budget process, explaining the HPC can request money from Town Board.

**E. ADJOURN**

Upon a motion duly made, the meeting was adjourned at 6:50 p.m.



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Paul Hornbeck, Senior Planner