



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

January 13, 2021 // 5:45 p.m. // See Virtual Meeting Information Below

NOTE: This meeting will be held virtually

Register in advance for this meeting:

<https://windsorgov.zoom.us/meeting/register/tJcqd-6upj0iGtC0jNMHx9pryZRx4nMpu7sR>

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

B. CONSENT CALENDAR

1. Approval of the October 14, 2020 Minutes

C. BOARD ACTION

None

D. COMMUNICATIONS

1. Communications from the Historic Preservation Commission
2. Communications from Town Board liaison
3. Communications from staff
 - i. Update on letters to eligible property owners
 - ii. Saving Places Conference
 - iii. 2021 Education/Outreach

The Town of Windsor will make reasonable accommodations for access to town services, programs, and activities, and will make special communication arrangements for persons with disabilities. Please call 970-674-2400 by noon on the day prior to the meeting to make arrangements.

iv.

E. ADJOURN

Applicants may discuss the requests and the recommendations with staff during normal business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. For the convenience of the applicants, appointments are recommended.

Upcoming Meeting Dates*

<u>Wednesday, January 13, 2021</u>	5:45 P.M.	Regular HPC Meeting
<u>Wednesday, April 14, 2021</u>	5:45 P.M.	Regular HPC Meeting
<u>Wednesday, July 14, 2021</u>	5:45 P.M.	Regular HPC Meeting

* May not include any Historic Preservation Commission (HPC) work sessions which may be requested and may also be scheduled for these dates. Regular meeting dates may be changed to a work session at the discretion of the Chair when no action items are present.

Note: Special meeting dates or events may be scheduled at regular HPC meetings.



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

October 14, 2020, 5:45 P.M.

Meeting Held Virtually

MINUTES

A. CALL TO ORDER

Ms. Zuckweiler called the meeting to order at 5:55 pm

1. Roll Call

Board members in attendance:

Jean Zuckweiler
Ruth Brunner
Alicia Ready
Cheryl Snigg Cordova
Melanie Starck

Absent:

Also in attendance:

Paul Hornbeck, Senior Planner
Julie Cline, Town Board liaison

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board.

There were no changes to the agenda.

B. CONSENT CALENDAR

Ms. Ready moved to approve the September 9, 2020 Meetings. Ms. Snigg Cordova Seconded. The motion passed 4-0.

C. BOARD ACTION

D. COMMUNICATIONS

1. Communications from the Historic Preservation Commission.

Ms. Zuckweiler mentioned she visited the Windsor Lake history sign that the HPC worked on.

2. Communications from Town Board liaison –

Ms. Cline gave an update on Town news including:

- Drug take-back day
- Fall clean up
- 2021 Budget

3. Communications from staff – Mr. Hornbeck mentioned grant opportunities for education/conferences and 7th Street transportation study. He also presented a sample letter to be sent to owners of properties eligible for local landmark designation. There was discussion on some edits to the letter and adding HPC signatures to the letters. Mr. Hornbeck previewed the Certified Local Government annual report.

E. ADJOURN

Upon a motion duly made, the meeting was adjourned at 6:40 p.m.

Paul Hornbeck

Paul Hornbeck, Senior Planner