



WATER AND SEWER BOARD REGULAR MEETING
May 13, 2020 – 6:30 a.m.
Meeting via Zoom
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Board Chairperson Bielawski called the meeting to order at 6:31 a.m.

1. <u>Roll Call</u>	Chairperson	Greg Bielawski
	Vice-Chairperson	Carlos Medina
	Secretary	Julie Cline
	Youth Advisory Board Member	Hunter Rivera
		Darell Zimbelman
		Milt Tokunaga
		Milton Geiger
		Janene Willey
	Town Board Liaison	Ken Bennett

Also present:

Public Services Director	Eric Lucas
Community Development Director	John Thornhill
Water Resources Administrator	Leif Lesoing
Public Works Division Manager	Ken Breneman
Utilities Supervisor	Charwon Walter
Customer Service Manager	Mike Lucero
Utility Billing Admin Specialist	Erin Porter

2. Review of Agenda by the Board and Addition of items of New Business to the Agenda for Consideration by the Board
There were no new agenda items considered.
3. Public Invited to be Heard
There was no public comment.

B. CONSENT CALENDAR

There were no items on the consent calendar.

C. BOARD ACTION

1. Minutes of March 11, 2020 Regular Meeting
Board Secretary Cline moved to accept the minutes for the March 11, 2020 meeting; Board Member Zimbelman seconded the motion. Motion carried unanimously.
2. Proposed Backflow Prevention & Cross Connection Control Ordinance
Mr. Lucas presented a new proposed Ordinance in regards to backflow devices. In 2016 the Colorado Department of Public Health and Environment implemented a rule that requires public water providers protect the potable water system from contamination. Windsor is currently not in compliance, and the first step towards compliance is adopting this ordinance.

The new ordinance would authorize a survey of the system, and authorize access to private property to carry out that survey. Initially the focus would be on commercial properties, and eventually would extend to residential properties. The ordinance would require owners to control or remove cross connection. The ordinance would also allow for the collection of fees to administer the program, which is not needed or recommended now, but could be necessary in the future. It would also require recordkeeping by the Town.

Mr. Lucas then described what a backflow device is and its purpose in preventing contamination from outside sources into the potable water system. The board discussed the current system and the proposed ordinance.

Board Vice-Chairperson Medina moved to recommend the proposed ordinance to the Town Board. Board Secretary Cline seconded the motion. Motion carried unanimously.

3. Great Western Industrial Augmentation Lease

Mr. Lesoing presented information on an update to the augmentation lease with Great Western Industrial Park (GWIP). In 2017, the town entered into an agreement with GWIP to provide 65 acre-feet (af) of augmentation water annually. In the original lease agreement, the Town charged GWIP \$400 per af. The renewal of the lease will start at \$500 per af, and will increase as the price of water increases. This will make GWIP more likely to develop the non-potable plan at the site.

Board Member Geiger moved to recommend the approval of the new augmentation lease with GWIP to the Town Board. Board Secretary Cline seconded the motion. Motion carried unanimously.

D. PRESENTATIONS AND DISCUSSION

1. Water Supply Update

Mr. Lesoing presented the updated numbers for the current water supply. 2019 annual demand was higher than it had been in previous year. The South Platte Basin Snowpack is 103% of average, and the Colorado Basin Snowpack is at 91% of average.

The three-month projection shows slightly warmer than average, with slightly higher chance of more precipitation. The seasonal drought outlook indicates that Northern Colorado is still all right. Historical water usage is higher, and staff anticipates higher usage due to the current situation and people being home more to use services.

With Northern Water's 70% quota, the total Colorado Big Thompson (CBT) yield available is 3,631 af or 1,184 million gallons.

E. ADJOURN

Board Member Zimelman moved to adjourn the meeting at 7:29 am; Board Member Tokunaga seconded the motion. Motion carried unanimously.

Submitted by:



Erin Porter, Utility Billing Administrative Specialist