



WATER AND SEWER BOARD SPECIAL MEETING
April 10, 2019 – 6:30 a.m.
2nd Floor Conference Room – 301 Walnut Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Board Chairperson Bielawski called the meeting to order at 6:29 a.m.

1. <u>Roll Call</u>	Chairperson	Greg Bielawski
	Vice-Chairperson	Carlos Medina
	Secretary	Julie Cline
		Darell Zimbelman
		Milt Tokunaga
		Milton Geiger (absent)
		Janene Willey
	Town Board Liaison	Ken Bennett

Also present:	Director of Engineering	Dennis Wagner
	Water Resources Manager	John Thornhill
	Director of Admin Services	Jessica Humphries
	Customer Service Manager	Mike Lucero
	Utility Billing Admin Specialist	Erin Porter

2. Review of Agenda by the Board and Addition of items of New Business to the Agenda for Consideration by the Board
There were no additional items added to the agenda.
3. Public Invited to be Heard
There was no public comment.

B. CONSENT CALENDAR

There were no items on the consent calendar

C. BOARD ACTION

1. Minutes of March 13, 2019 Regular Meeting
Board Vice-Chairperson Medina moved to accept the minutes for the March 13, 2019 Meeting; Board Member Cline seconded the motion. Motion carried unanimously.

D. PRESENTATIONS AND DISCUSSION

1. HOA/Metro District Education Activities on Water & Irrigation

Board Member Tokunaga advised that he had spoken with a director of his HOA about creating an educational process for the Metro District board about conservation, updating landscaping, and the possibility of getting a non-potable water system.

2. Planning for Water Presentation at Weld County Landscape Boot Camp

Ms. Humphries stated that a room was reserved at the Community Recreation Center on May 10, May 17, May 24 and May 31 from 6-8 for the Boot Camp offered by the CSU Extension Agency. There is a maximum of 20 allowed in the classes. The Town will advertise through Social Media and on the website for the classes.

3. Town Board update (Advisory Boards, RO Plant)

The Town Board has decided not to move forward with a Reverse Osmosis Plant at this time due to the current commitment to NISP.

The Town Board met on March 18, 2019 to discuss the roll of Advisory Boards.

4. Bellevue Water Treatment Plant Tour – April 26

An initial agenda has been set, and board members were encouraged to communicate with Ms. Humphries if they were interested in attending if they had not already done so.

5. Water Supply Update

Mr. Thornhill presented information given at the recent Northern Water Users meeting. Annual demand has been steadily climbing at about 5-6% a year. Snow pack is looking good at this time, and the 3-month outlook shows that the temperature will be below average and precipitation will be above average for the area.

With the current water share portfolio that the Town has, if Northern Water sets the quota at 70%, there will be 3,686 usable acre-feet (AF) available, which after shrinkage would be 3,150 AF. If Northern Water sets the quota at 80%, 4,068 usable AF will be available, which after shrinkage would be 3,477 AF. Mr. Thornhill stated he thought the quota would be set at 70%.

Town Board Liaison Bennett asked about storage for water for years that there is a high water year. Mr. Thornhill stated there are new rules in place for storage and use, and that currently the Town has no way to store additional water shares in wet years.

Mr. Thornhill then provided information on the Mayors Challenge

6. Wastewater Treatment Plant Tour

Following the meeting, board members toured the Town of Windsor's Wastewater Treatment Plant.

E. COMMUNICATIONS

1. Staff

There was no additional staff communication

2. Board

There was no additional board communication

G. ADJOURN

Board Chairman Bielawski moved to adjourn the meeting at 7:00 am; Board Secretary Cline seconded the motion. Motion carried unanimously.

Submitted by:

A handwritten signature in blue ink, appearing to read "Erin Porter". The signature is written in a cursive style with a horizontal line extending from the end.

Erin Porter, Utility Billing Administrative Specialist