



TOWN BOARD REGULAR MEETING

December 10, 2018 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Mayor Melendez called the meeting to order at 7:09 p.m.

1. Roll Call

Mayor Kristie Melendez
Mayor Pro Tem Ken Bennett
Myles Baker
Barry Wilson
Paul Rennemeyer
Thom Jones
David Sislowksi

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney,
Kim Emil, Assistant Town Attorney
Eric Lucas, Director of Parks, Recreation and Culture
Dennis Wagner, Director of Engineering
Scott Ballstadt, Director of Planning
Rick Klimek, Chief of Police
Dean Moyer, Director of Finance
Terry Walker, Director of Public Works
Vicki Miller, Budget Analyst
John Thornhill, Water Resource Manager
Krystal Eucker, Town Clerk

2. Pledge of Allegiance

Town Board Member Rennemeyer led the pledge of allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Rennemeyer moved to approve the agenda as presented, Town Board Member Baker seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowksi, Wilson; Motion Passed.

4. Board Liaison Reports

- Town Board Member Baker

Town Board Member Baker reported the Historic Preservation Commission did not have a meeting, however students from Colorado State University did a presentation at the Art and Heritage Center on historic homes and the individuals that lived in those homes in Windsor. The group has agreed to come to a Town Board work session to make the same presentation.

- Town Board Member Wilson
Town Board Member Wilson reported the Parks, Recreation and Culture Board met and it was reported that over 362,000 individuals have visited the Community Recreation Center so far this year. November was a record month of visitors at 42,379. Mr. Wilson reported that approximately two weeks ago the section of the Trail east of Highway 257 in the Kodak area was reopened.
- Mayor Pro Tem Bennett
Mayor Pro Tem Bennett reported the Water and Sewer Board will meet on December 12, 2018 at 6:00 a.m.
- Town Board Member Rennemeyer
Town Board Member Rennemeyer had no update.
- Town Board Member Jones
Town Board Member Jones reported the Windsor Housing Authority met with the Town Board and have requested funding for the upcoming years. Dr. Jones reported the Great Western Trail Authority met with an engineer for a project last week and it appears that with the new GoCO Grant and the CDOT funds, there is a good chance that there will be funding for the seven miles of trail from Severance to Eaton.
- Town Board Member Sislowski
Town Board Member Sislowski reported the Library Board met and discussed the legal advisor Jeremy Rose stepping down from his position. There are two board members that will be term limited at the end of this year. An interview committee will be formed to interview individuals interested in filling the vacancies. The Library will hold the final reading of the budget on December 13, 2018; total budget amount is \$3.7 million.
- Mayor Melendez
Mayor Melendez reported the Downtown Development Authority will meet on December 19, 2018. Ms. Melendez reported she will be serving as the Chair of the MPO in 2019 as well as the Chair of the US 34 PEL group. The zero emission vehicle rule was discussed with more information coming in the near future. Senators Gardner and Bennett announced that a \$20 million Tiger Grant was received to help solidify the infrastructure grant for the I-25 project. CDOT gave a presentation that in 2019 there will be funds to complete two significant studies for SH 392 and Highway 257. The MPO also showcased their new logo.

5. Public Invited to be Heard

Mayor Melendez opened the meeting up for public comment to which there was none.

B. CONSENT CALENDAR

1. Minutes of the November 26, 2018 Regular Meeting – Krystal Eucker

2. Resolution 2018-100 Mosquito Renewal Contract – Terry Walker
3. Resolution No. 2018-101 - A Resolution Pursuant to Section 9.1 (A) of the Windsor Home Rule Charter Reaffirming the Appointment of and Amending the Terms of Representation Between the Town of Windsor and Town Attorney Ian D. McCargar – Ian D. McCargar
4. Resolution No. 2018-102 - A Resolution Ratifying, Approving, and Confirming the Terms and Conditions of the Employment Agreement, as Amended, Between the Town of Windsor and Town Manager Shane Hale – Shane Hale
5. Report of Bills November 2018 – Dean Moyer

Town Board Member Rennemeyer moved to approve the consent calendar as presented, Town Board Member Wilson seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowksi, Wilson; Motion Passed.

C. BOARD ACTION

1. Ordinance No. 2018-1573 – An Ordinance Approving a PUD (Planned Unit Development) Zoning Overlay – The Brands East Planned Unit Development Overlay District – Martin Lind, Manager, Eagle Crossing Windsor, LLC, owner / Mitch Black, Norris Design, owner's representative

Per Mr. Ballstadt, before the Board is the second reading of The Brands East PUD ordinance. The site is located north of Crossroads Boulevard and east of Fairgrounds Avenue. The property is zoned general commercial and is adjacent to other general commercial, multifamily and limited industrial zones.

As was discussed during first reading, the permitted uses are similar to the existing uses allowed by the code although there are some variances that allow for other uses, primarily to be consistent with The Brands West project in Loveland. Also, the development standards comparison includes the one item that has changes since first reading and that was the building height that was discussed. The applicant agreed to limit the building height to 75 feet for office, residential and hotels and 55 feet for other uses unless a taller height is proposed which would go through the variance process.

The review timelines commit to a two week review period to coincide again with The Brands West project in Loveland and some of the review processes have been made administrative. The signage includes the ability to master sign plan signage which is similar to a mast sign plan that was approved for the Raindance project.

The proposed PUD is consistent with the land use map which depicts the property as general commercial and is consistent with the Fairgrounds entertainment district as identified in the Comprehensive Plan.

At their November 7, 2018 meeting, the Planning Commission forwarded to Town Board a recommendation of approval of the Planned Unit Development overlay rezoning subject to all outstanding Planning Commission and staff comments being addressed. Town Board approved first reading of the ordinance at their November 26, 2018 meeting.

Mr. Bennett inquired as to the definition of a unit.

Mr. Ballstadt stated one dwelling unit is for a single family; a duplex would be two dwelling units.

Mr. Baker confirmed that if the applicant wants to build taller than 75 feet, the applicant will need to go before the Planning Commission and Town Board.

Mr. Ballstadt stated that is correct as that is the process that is outlined in the municipal code.

Mr. Jones commented that he is concerned about the process.

Town Board Member Rennemeyer moved to approve Ordinance No. 2018-1573, Town Board Member Wilson seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Melendez, Rennemeyer, Sislowski, Wilson; Nays - Jones; Motion Passed.

2. Ordinance No. 2018-1577 – An Ordinance Rezoning A Portion of Eastbrook Annexation No 1 and Eastbrook Annexation No. 2 and No. 3 – Global Asset Recovery LLC, owner; David Tschetter, applicant

Per Mr. Ballstadt, the applicant is requesting to rezone approximately 65 acres. The property is located northwest of the intersection of SH 392 and WCR 21.

The proposed zoning to residential mixed use and general commercial is consistent with concepts that the Board has seen in the past as this project has gone through several work session and other discussions regarding the Severance IGA and the amendment that was made to the land use map to accommodate the subject proposal.

The application is consistent with various goals of the Comprehensive Plan.

At its November 7, 2018 regular meeting, the Planning Commission forwarded a recommendation of approval of the rezone petition and ordinance to the Town Board subject to all staff comments being addressed. At its November 26, 2018 meeting, the Town Board approved the rezone request and held first reading of the ordinance.

Mr. Jones inquired if Severance had any concerns with the loss of commercial area.

Mr. Ballstadt stated that was a discussion topic with both Windsor and Severance and it was determined that this particular commercially zoned property was not prime commercial ground due to site constraints.

Mayor Pro Tem Bennett moved to approve Ordinance No. 2018-1577, Town Board Member Jones seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

3. Ordinance No. 2018-1578 An Ordinance Approving the Transfer of Water Rights from the Town of Windsor to Diamond Valley, LLC

Per Mr. Thornhill, before the Board is second reading of an ordinance approving the transfer of water rights from the Town of Windsor to Diamond Valley. The Town Charter does require that any transfer of water rights owned by the Town be done by ordinance. In 1998, the Town received water rights for the Kern Reservoir and Ditch Company as part of the Altergott Annexation Agreement. The Town previously agreed, as part of the First Amended Altergott Annexation Agreement, dated February 14, 2000, to convey to Diamond Valley, LLC ("DV") one-half (1/2) of the water rights originally conveyed to the Town pursuant to paragraph 6 of the original Altergott Annexation Agreement. Although the water has been delivered pursuant to this agreement over the years, it was never formally transferred. This ordinance completes the transfer of the water rights that were to have transferred pursuant to the First Amended Annexation Agreement.

Town Board Member Sislowski moved to approve Ordinance 2018-1578, Town Board Member Jones seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

4. Ordinance No. 2018-1579- An Ordinance No. 2018-1579 creating Section 1-4-50 of the Windsor Municipal Code Establishing Procedures for Entry of Default and Default Judgments, and Collections in Windsor Municipal Court

Per Ms. Emil, before the Board is second reading on Ordinance No. 2018-1579 which will enable the Windsor Municipal Court to enter a default judgements when individuals fail to appear or fail to pay.

Town Board Member Rennemeyer moved to approve Ordinance No. 2018-1579, Town Board Member Wilson seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

5. Ordinance No. 2018-1580- An Ordinance Repealing 10-4-110(4) of the Windsor Municipal Code Concerning Vagrancy

Per Ms. Emil, before the Board is Ordinance 2018-1580 on second reading which repeals the subsection of the vagrancy code that pertains to panhandling or begging. The higher courts have struck down language similar to the language reflected within Windsor's vagrancy code as not being constitutional.

Town Board Member Rennemeyer moved to approve Ordinance 2018-1580, Mayor Pro Tem Bennett seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

6. Ordinance No. 2018 –1581 – An Ordinance Repealing and Re-Adopting Portions of Chapter 7, Article IV of the Windsor Municipal Code with Respect to Trees In, Over and Upon Public Streets in the Town of Windsor

Per Mr. Lucas, before the Board is an ordinance repealing, amending and readopting portions of Chapter 7, Article 4 of the Windsor Municipal Code in regards to trees, shrubs and hedges that are on, over or above the public right-of-way.

Staff met with Town Board on September 10, 2018 in a work session to show examples of the issues currently facing the Town and to provide a recommended path forward. Discussion centered around enforcement and assisting property owners who may need help with the cost of removal or trimming of trees, shrubs or hedges.

Staff completed research and most of the surrounding communities have ordinances that place the burden on the property owner by where the plant/shrub/tree was rooted meaning that if it is in or on your property, it is the homeowner's responsibility.

If approved, the ordinance as proposed will place the responsibility for the trees, shrubs and hedges on the private property owner. Enforcement will be handled by Police Code Enforcement, which is how Windsor currently operates and if expenses are incurred by the property owner to remediate a code violation it shall be the property owners responsibility. If a homeowner is unable to perform the work themselves, the Town will provide a list of contractors they may seek out to perform the work. If Town staff has to perform the work, a bill will be submitted to the property owner.

In an effort to assist property owners who cannot do the work themselves, nor pay for a contractor the PRC Department is working to develop an assistance program to help pay for costs if a resident proves they are in need of financial assistance. Town staff has included \$10,000 in the 2019 recommended budget to provide for this assistance. Staff anticipates rollout of this proposed assistance program to occur within the first quarter of 2019.

Staff recommends adoption of the ordinance as written.

Mr. Jones inquired if there is a good handle on the extent of the right-of-way on every street in Windsor.

Mr. Lucas stated there are about 100 areas that need to be addressed which is located mostly in the older portions of town.

Mr. Hale stated this ordinance would address when private properties plant a plant on their own property and it overgrows into the right-of-way. If the plant is in Town of Windsor right-of-way, the Town would be responsible for the maintenance of that plant.

Mr. Jones inquired as to the current budget for this type of situations.

Mr. Lucas stated it is absorbed in the regular forestry operations budget.

Mr. Rennemeyer inquired as to how the \$10,000 in assistance will be administrated.
Mr. Lucas stated it would be within the line item and any costs would be tracked.
Some things would be contracted out if Windsor staff did not have the ability to complete the work.

Mr. Sislowksi inquired if there is a process to recover the costs of work to be done.
Mr. McCargar stated the nuisance code is set up so that if there is a ticket issued, then the cost of the nuisance abatement gets wrapped up in the court case as part of the court order for restitution. If there is not a ticket issued and the Town goes in and still applies for a court order to enter private property for the purposes of abating a nuisance, then the court has authorized in it's order not only that the Town may enter but the Town may bill the charges back in the form of a lien on the property.

Mr. Bennett inquired if it includes properties in metro districts
Mr. Lucas stated he believed the development agreement included language that the metro districts taking over all of the landscaping in terms of the on, over or above.
Mr. McCargar stated its not likely that a neighborhood that has a metro district would be affected by this because those neighborhoods are generally covered under the development agreement that's been in place since at lease the mid 90's that places the responsibility back on the developer.

Ms. Melendez inquired as to how the Town will be notified of the violations.
Mr. Lucas stated they will continue to handle the situations as they have been which is usually by citizens who issue a complaint or by officers that notice issues. Staff will not be out driving neighborhoods to find violations.

Ms. Melendez inquired as to how the town will address situations like a dead tree in a backyard that does not encroach on a right-of-way.

Mr. Lucas stated if there is a complaint received on a dead tree, the forestry department can inspect the tree to determine weather the tree is dead or not and if it is deemed to be a dangerous situation, the nuisance abatement process can begin.

Mayor Pro Tem Bennett moved to approve Ordinance No. 2018-1581, Town Board Member Rennemeyer seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowksi, Wilson; Motion Passed.

7. Resolution No. 2018-103 – Approving a Contract with SAFEbuilt Colorado, LLC for Building Inspection Services Provided to the Town of Windsor

Per Mr. Ballstadt, there have been some changes to the language within the SAFEbuilt agreement which is largely due to the additional services that SAFEbuilt began providing to the Town in 2018. A SAFEbuilt Permit Technician spends two days a week in Town Hall assisting the Building Permit Technician. Those services were formally included in the agreement as well as language regarding things like access to the building and access to the Town's network with a contract employee.

Town Board Member Rennemeyer moved to approve Resolution 2018-103, Town Board Member Baker seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowksi, Wilson; Motion Passed.

8. Public Hearing 2019 Budget

Town Board Member Jones moved to open the public hearing, Town Board Member Rennemeyer seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowksi, Wilson; Motion Passed.

Per Mr. Moyer, Included in packet material is a condensed summary of the 2019 budget. Windsor will be starting the year with around \$78 million in the beginning fund balance. During

the year, approximately \$68.5 million will be collected which will give Windsor \$146.5 million to work with. Of that total, \$79.3 million is budgeted which would leave the ending fund balance of \$67 million.

Revenues covered by the existing 3.2% sales tax rate are set to a 5% increase over the projected 2018 collections and are budgeted at \$11.6 million. Total retail sales tax projected under the .75% rate are estimated at \$2.7 million.

Building permits are projected to be 597 total permits. This represents 571 single family homes as the largest portion of total permits. The Use Tax associated with the 3.2% rate total \$3,301,184. Total use tax projected under the .75% rate is estimated at \$776,556.

Windsor experienced an increase in assessed valuation this year of roughly \$68 million increase over last year. Our mill levy remains at 12.03 mills and will produce an increase in tax collections of roughly \$816,408. This is a direct increase in revenue to the general fund.

The total provision for full time employees produced a net addition of 20.3 FTE. Seven new personnel for the Police Department, a Director of Public Services, Director of Community Development, Director of Administrative Services and two new positions in IT are the largest cost drivers added to the budget. The cost of all the additions including taxes and benefits totaled \$1,595,552. Existing full time employee salaries included a 3% merit pay increase pool. Also included is a 4% contingency to implement the results of the wage study being conducted in December 2018. Total cost of this adjustment including associated benefits and taxes was \$699,626. Operating and personnel expenditures for 2019 are budgeted 27.5% higher than 2018 budgeted.

The Board and staff developed a five-year capital plan covering 2019 through 2023 including the parks maintenance facility and street projects being the largest scheduled. The capital plan has benefitted from the previous three years producing higher revenue than expected. The Board has also decided to dedicate severance tax revenue to the capital improvement plan. The result is a robust plan for improvements through 2023.

The last few years have been better than expected on the revenue front. As a result we are able to increase our operations budget while continuing to fund an extensive capital improvement plan. We expect 2019 to follow a similar path of producing a strong revenue stream of funding to be applied in the community.

Town Board Member Rennemeyer moved to to close the pubic hearing, Mayor Pro Tem Bennett seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

9. Resolution No. 2018-104 - A Resolution Summarizing Expenditures and Revenues for Each Fund, and Adopting a Budget for the Town of Windsor, Colorado, for the Calendar Year Beginning on the First Day of January, 2019, and Ending on the Last Day of December, 2019, and Appropriating Sums of Money to the Various Funds and Spending Agencies, in the Amount and for the Purpose as Set Forth Below, for the Town of Windsor, Colorado, for the 2019 Budget Year

Mr. Moyer had nothing further to add.

Town Board Member Rennemeyer moved to approve Resolution No. 2018-104, Town Board Member Jones seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

10. Resolution No. 2018-105 - A Resolution Levying General Property Taxes for the Taxable Year 2018 to Help Defray the Costs of Government for the Town of Windsor, Colorado, for the 2019 Budget Year (Weld County)

Mr. Moyer stated Resolution 2015-105 sets the mill levy for Weld County. The increase in

assessed valuation and keeping the mill levy the same will give Windsor an additional \$816,000 in property taxes in 2019 which will go into the general fund for operations.

Town Board Member Rennemeyer moved to approve Resolution No. 2018-105, Mayor Pro Tem Bennett seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

11. Resolution No. 2018-106 - A Resolution Levying General Property Taxes for the Taxable Year 2018 to Help Defray the Costs of Government for the Town of Windsor, Colorado, for the 2019 Budget Year (Larimer County)

Mr. Moyer had nothing further to add.

Ms. Melendez inquired as to how much of an increase the assessed valuation was for Larimer County.

Mr. Moyer stated the \$816,000 is a combination of both counties.

Town Board Member Wilson moved to approve Resolution 2018-106, Town Board Member Rennemeyer seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

12. Resolution No. 2018-107 – A Resolution Approving Windsor Downtown Development Authority Annual Budget for Fiscal Year 2019

Mr. Matt Ashby informed the Board that the approximate available revenues are \$1.2 million which includes rollover funds that have been accumulating for several years. During the September 13, 2018 work session, the Downtown Development Authority (DDA) identified progress on current priorities as well as identifying new project elements to pursue in the coming year. A number of items were highlighted during the joint work session with the Town Board on September 17, 2018 and based on these discussions the DDA adopted the budget on November 14, 2018.

Specific items that the DDA will be looking at are continuing with the current key initiatives which includes seeing through The Mill revitalization as well as continuing the focus on the backlot development. Some of the activities associated with the backlot development that could be taking shape over the next year include a new parking lot at 512 Ash Street which was recently acquired with the assistance of the Town and also working to facilitate the American Legion move to a new facility to open up development opportunities on the Town Public Works Block.

Mr. Jones inquired if the DDA keeps all the sales tax generated in the DDA.

Mr. Ashby stated that the intergovernmental agreement that the Town has with the DDA transfers the sales tax base of \$250,000 which was the amount of sales tax generated within the DDA district at the year of inception in 2011 plus the additional amount of the increment of growth that has increased since that time. Once that agreement expires if not renewed, the \$250,000 would revert to the Town, however within the IGA, there is a provision that indicates that it is the intent of the Town Board to have the increment continue to flow to the DDA.

Mr. Sislowski inquired as to the ending balance and if Mr. Ashby feels comfortable with the ending balance.

Mr. Ashby stated the budget will need to be monitored closely through 2019 but the main purpose of the DDA was a means to create capital investment within the community.

Mayor Pro Tem Bennett moved to approve Resolution No. 2018-107, Town Board Member Wilson seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

13. Resolution No. 2018-108 - A Resolution Establishing Rates For Town Of Windsor Water Service Customers. And Authorizing The Implementation Of Such Rates

Per Mr. Moyer, the November 19, 2018 work session discussion related to water. One item presented during that work session was that it is recommended that if there is an increase in the cost of Windsor's water supply from our suppliers, that Windsor should keep passed that onto the users to keep up with costs. All three suppliers that Windsor uses will be increasing fees in 2019.

Using our established method, Windsor will have to increase the monthly rate by 3.29% per 1,000 gallons to cover an increase in costs. The rate would be effective February 1, 2019 and will appear on the bills that go out on March 1.

Town Board Member Jones moved to to approve Resolution No. 2018-108, Town Board Member Baker seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowski, Wilson; Motion Passed.

14. Financial Report October 2018

Mr. Moyer gave a brief overview of the financial report that was included in packet material.

Mr. Baker inquired as to GEO tag for The Brands East and if that is a gross number or if that includes the money refunded back to the developer.

Mr. Moyer stated that was a gross number to start as that area has not been submitting for long.

Mr. Baker confirmed that going forward the number will be gross and not net.

Per Mr Moyer; yes.

Mr. Baker inquired as to what the big expenditure was from the Mayor/Town Board account.

Mr. Moyer stated that was the funds that the Board agreed to help the DDA on the property purchase.

D. COMMUNICATIONS

1. Communications from the Town Attorney

Mr. McCargar informed the Board that the Town of Windsor logo has been registered with the federal trade licensing office which means Windsor now has federal protection for the copyright. There is also an executive session this evening.

2. Communications from Town Staff

Mr. Ballstadt informed the Board of the site plan that was included in the packet and is available for any questions.

Mr. Ballstadt also provided some clarification on the business assistance agreement with The Brands East development. The intent was to create a parity between Windsor and Loveland, not only from the business assistance side but also from the PUD development standards. The processes are similar between the two municipalities so that when a business comes in the business wouldn't choose one municipality over another based on more stringent standards.

Chief Klimek informed the Board that Von Miller with the Denver Broncos was working with Schield616 out of Colorado Springs to donate protective equipment to law enforcement. The Windsor Police Department is currently working with Schield616 to provide the same equipment for the Windsor officers.

3. Communications from the Town Manager

Mr. Hale had nothing to report.

4. Communications from the Town Board

Ms. Melendez stated tonight's meeting this is the last meeting of the year. Coffee with the Mayor is being held at the Starbucks at Safeway on December 15, 2018 from 7:30-9:00 a.m.

Mayor Melendez wished everyone a safe happy holiday season!

E. EXECUTIVE SESSION

1. An executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e) (I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect for certain Economic Development Incentives (Jill Young, Economic Development Specialist)

Town Board Member Rennemeyer moved to go into an executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e) (I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect for certain Economic Development Incentives, Town Board Member Baker seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowksi, Wilson; Motion Passed.

Upon a motion duly made, the Town Board returned to the regular meeting at 9:22 p.m.

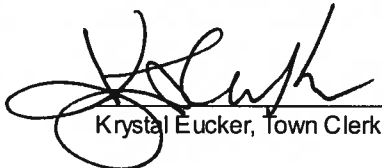
The executive session was closed and the Town Board returned to the regular meeting.

Upon returning to the regular meeting, Mayor Melendez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 9:22 p.m.

F. ADJOURN

Town Board Member Rennemeyer moved to adjourn, Mayor Pro Tem Bennett seconded the motion. Roll Call on the vote resulted as follows; Yeas - Baker, Bennett, Jones, Melendez, Rennemeyer, Sislowksi, Wilson; Motion Passed.

The meeting was adjourned at 9:22 p.m.



Krystal Eucker, Town Clerk