



## TOWN BOARD SPECIAL MEETING

December 3, 2018 // 5:30 p.m. // First floor conference room  
301 Walnut Street, Windsor, CO 80550

### MINUTES

#### A. CALL TO ORDER

Mayor Melendez called the meeting to order at 5:30 p.m.

##### 1. Roll Call

Mayor  
Mayor Pro Tem

Kristie Melendez  
Ken Bennett  
Barry Wilson  
Thomas Jones  
David Sislowski  
Paul Rennemeyer  
Myles Baker

Arrived at 5:45 p.m.  
Absent

Also Present: Town Manager  
Town Attorney  
Director of Parks, Recreation & Culture  
Open Space & Trails Manager  
Director of Public Works  
Customer Service Supervisor  
Deputy Town Clerk

Shane Hale  
Ian McCargar  
Eric Lucas  
Wade Willis  
Terry Walker  
Jess Scheopner  
Amanda Mehlenbacher

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board  
**Town Board Member Sislowski moved to approve the agenda as presented. Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows: Yeas – Wilson, Bennett, Jones, Sislowski, Melendez; Nays- None; Motion passed.**

#### B. DISCUSSION ITEMS

##### 1. Recycling Center Discussion

Mr. Lucas provided a brief presentation on the Recycling Center and the various relocations sites that were considered. The pros and cons, scope of work, cost and future plans of expansion were highlighted and discussed by the Town Board and staff.

Ms. Scheopner presented the Town Board with information pertaining to the brush/organic yard waste rebate program. The intent of this program is to continue to encourage residences to recycle yard waste. Discussion revolved around other local recycle centers and their average cost and overhead expenses as well as the financial impact it would have on the Town of Windsor.

##### 2. Frank State Wildlife Area Discussion

Mr. Lucas provided a brief presentation of the Frank State Wildlife Area and gave an overview of the history of the property. On November 28, 2018 CPW indicated intent to extinguish the conservation easement thus prompting the Town of Windsor to become the easement holder. Mr. Lucas stated that conservation easements are an effective way

to preserve land and open space for future generations without an outright purchase of land.

C. EXECUTIVE SESSION

1. An executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to Colorado National Sports Park. (Shane Hale, Stacy Miller, Ian McCargar)

**Town Board Member Sislowksi moved to go into executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e) (I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to Colorado National Sports Park (Shane Hale, Stacy Miller, Ian D. McCargar). Town Board Member Wilson seconded the motion. Roll call on the vote resulted as follows: Yeas – Wilson, Bennett, Rennemeyer, Jones, Sislowksi, Melendez; Nays- None; Motion Passed**

Upon a motion duly made, the Town Board returned to the regular meeting at 7:32 p.m.

The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the regular meeting, Mayor Melendez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 7:32 p.m.

2. An executive session pursuant to Colorado Revised Statutes §24-6-402 (4) (f)(I) to discuss personnel matters where the employees who are the subject of the executive session have not both requested an open meeting - Town Manager annual review, Town Attorney annual review (S. Hale and I. McCargar)

**Town Board Member Sislowksi moved to go into executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(f) (I) to discuss personnel matters where the employees who are the subject of the executive session have not both requested an open meeting – Town Manger annual review, Town Attorney annual review (Shane Hale, Ian D. McCargar). Town Board Member Wilson seconded the motion. Roll call on the vote resulted as follows: Yeas – Wilson, Bennett, Rennemeyer, Jones, Sislowksi, Melendez; Nays- None; Motion Passed**

Upon a motion duly made, the Town Board returned to the regular meeting at 9:17 p.m.

The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the regular meeting, Mayor Melendez advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such

concerns should now be stated. Hearing none, the Regular Meeting resumed at 9:17 p.m.

D. ADJOURN

**Mayor Pro Tem Bennett moved to adjourn. Town Board Member Jones seconded the motion. Roll call on the vote resulted as follows: Yeas – Wilson, Bennett, Rennemeyer, Jones, Sislowski, Melendez; Nays- None; Motion passed.**

The meeting was adjourned at 9:17 p.m.

A handwritten signature in blue ink that reads "Amanda Mehlenbacher". The signature is written in a cursive style and is positioned above a horizontal line.

Amanda Mehlenbacher, Deputy Town Clerk