



WATER AND SEWER BOARD REGULAR MEETING
April 11, 2018 – 6:30 a.m.
2nd Floor Conference Room – 301 Walnut Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

Board Chairman Kenton Brunner called the meeting to order at 6:36 a.m.

1. <u>Roll Call</u>	Chairperson	Kenton Brunner
	Vice-Chairperson	Jack Goodell
	Secretary	Julie Cline
		Darell Zimbelman (absent)
		Jeff D'Agosta (absent)
		Carlos Medina
		Greg Bielawski
	Town Board Liaison	Cindy Scheuerman
	Town of Severance Liaison	John Holdren

Also present:	Director of Engineering	Dennis Wagner
	Utility Billing Clerk	Erin Porter
	New Town Board Member	Barry Wilson

2. Review of Agenda by the Board and Addition of items of New Business to the Agenda for Consideration by the Board

Board Member Bielawski requested to speak about Board Member D'Agosta's absences from recent meetings. Mr. Wagner offered to contact him.

Board Member Bielawski requested to update the website with recent minutes and current Town Board Member Liaison Scheuerman. Mr. Wagner will pass it along to staff.

3. Public Invited to be Heard

There was no public comment.

B. CONSENT CALENDAR

1. Minutes of December 13, 2017 Regular Meeting

Board Member Goodell moved to accept the minutes of the December 13, 2017 meeting; Board Member Bielawski seconded the motion. Motion carried unanimously.

2. Minutes of March 21, 2018 Special Meeting

Board Member Bielawski moved to accept the minutes of the March 21, 2018 meeting; Board Member Cline seconded the motion. Motion carried unanimously.

C. BOARD ACTION

1. Water Purchase Agreement between Windsor and Fort Collins-Loveland Water District

Mr. Wagner reviewed the memo that was included with the packet in regards to the Water Purchase Agreement with the Fort Collins-Loveland Water District. The current agreement has been in effect

since March 10, 2008, and was due for renewal or termination on March 10, 2018. Staff contacted FCLWD a few months ago with their request to continue service for treating water for the Town. The main discussion point is a water system interconnection between Windsor and the district for emergency purposes only. In 2016 Windsor constructed a 12 inch main along New Liberty Road to WCR 13, ending less than 100 feet from the district's 12 inch main line.

The agreement for an interconnection calls for Windsor to pay the district \$1.12 million as compensation, mostly for their investment in an existing elevated tank near the Walmart Distribution Center on Crossroads Boulevard. Board Chairman Brunner requested more information on what the \$1.12 million would entail, specifically if the agreement was terminated would the Town lose that money.

Board Member Bielawski asked about section 10 of the proposed agreement which stipulates the term dates, extension period renewals and which party is able to terminate the agreement. Chairman Brunner asked about the possibility of a rolling contract. Mr. Wagner said he would discuss this with Town Attorney McCarger.

Board Member Medina asked if this would improve the Town's ISO rating, which would lower insurance rates. The Board discussed if this would be possible.

Due to Board Members questions, there was no motion to present the agreement to the Town Board. Mr. Wagner said he would discuss with Mr. McCarger the possibility of polling the Water Sewer Board rather than calling a special meeting.

D. COMMUNICATIONS

1. Staff

Mr. Wagner discussed water consumption through January, 2018 which projects higher consumption than previous years.

Mr. Wagner updated the Board on the north sewer extension, extending the current sewer line from just north of the lake to Harmony Road.

Chairman Brunner asked if washing a car would fall under watering restrictions, Ms. Porter stated that it would not, and that watering restrictions would be in effect May 1, 2018.

2. Board

Town Board Liaison Scheuerman discussed the current plans for the Town Clerk position, as Patti Garcia's last day is 4/13/18. Dean Moyer will take over as the Acting Town Manager, and that the position will be posted with the application deadline close to the time that the new Town Manager will start on 6/4/18 so that he can be involved in the discussion. Current Deputy Town Clerk Amanda Mehlenbacher will be Acting Town Clerk in the interim, and other projects and duties such as the Water Conservation effort will be handled by Assistant to the Town Manager Kelly Houghteling.

Mr. Holdren stated that the Town of Severance has issued 200 new permits from January 1, 2018.

Board Member Bielawski asked about the spring users meeting with Northern Water. Chairman Brunner provided information relating to that meeting.

Board Member Bielawski asked about the cost of NISP in relation to the increase in cost expectations for Chimney Hollow. Chairman Brunner stated that current expectations are \$1 billion for NISP.

E. ADJOURN

Board Member Goodell moved to adjourn the meeting at 7:26 am; Board Member Bielawski seconded the motion. Motion carried unanimously.

Submitted by:

A handwritten signature in blue ink, appearing to read "Erin Porter". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Erin Porter, Utility Billing Clerk