



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

January 10, 2018, 5:45 P.M. Second Floor Conference Room
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Monday prior to the meeting to make arrangements.

MINUTES

A. CALL TO ORDER

Carrie Ann Lucas called the meeting to order at 5:50 pm

1. Roll Call

Board members in attendance:

Carrie Ann Lucas

Ron Steinbach
Ruth Brunner

Excused absence:

Dr. Larry Lawrence
Jean Zuckweiler

Also in attendance:

Town Board Liaison
Senior Planner
Customer Service Supervisor
Recreation Supervisor

Paul Rennemeyer
Paul Hornbeck
Jessica Scheopner
Luke Bollinger

- ##### 2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board
- There were no changes to the agenda.

B. CONSENT CALENDAR

- ##### 1. Approval of the December 13, 2017 minutes.

Mr. Steinbach moved to approve the minutes as presented. Mrs. Brunner seconded such motion. All voted in favor. Motion passed.

C. BOARD ACTION

- ##### 1. Approval of 2018-2019 Work Plan

Mr. Steinbach moved to approve the minutes as presented. Mrs. Brunner seconded such motion. All voted in favor. Motion passed.

D. COMMUNICATIONS

- ##### 1. Communications from the Historic Preservation Commission
- NONE
- ##### 2. Communications from Town Board liaison
- Mr. Rennemeyer had nothing new to report.

3. Communications from the staff

a. Saving Places Conference

Mr. Hornbeck reported that Larry, Ruth, Ron and himself will be attending the conference later in the month. He reminded members to track mileage for reimbursement.

b. Historic Tours

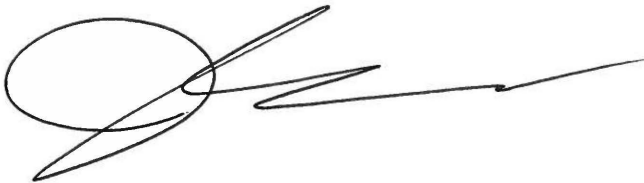
Mr. Bolinger, Recreation Supervisor, met with the commission to discuss their approach to having the historic tours during special events such as All Town Barbeque, Concert in the Park and Harvest Day.

The commission decided the following:

- Dates for tours
 - June 7th
 - July 19th
 - September 1st
- Times for tours are 5-7 pm.
- All buildings (depot, school house, farm house, summer kitchen, beet shack and prayer house) will be open at the time of tours.
- Tours will be about 30 minutes long
- Commission members will assist staff with tours
- Tour information and training handouts are available from Museum Staff.
- Tours will be advertised through social media with the help of Communications Staff
- Temporary signage will be needed and needs to be researched/purchased.

E. ADJOURN

Upon a motion duly made, the meeting was adjourned at 6:44 p.m.

A handwritten signature in black ink, consisting of a large, stylized 'J' followed by a series of horizontal strokes.

Jessica Scheopner, Customer Service Supervisor