



PARKS, RECREATION & CULTURE ADVISORY BOARD MEETING

March 6, 2018, 7:00 P.M.

Community Recreation Center

250 N. 11th Street, Windsor, CO 80550

Minutes

A. **CALL TO ORDER**

Chair John Nuspl called the meeting to order at 7:00 P.M

1. Roll Call

The following PReCAB members were present:

John Nuspl
Sandy Brug
Regan Price-Absent
Matt Morgan
David Sandlin
Patrick Lightfoot
Rebecca Holder-Otte

Town Board Liaison

Myles Baker

Also Present:

Parks, Recreation and Culture Director
Manager of Recreation
Parks & Open Space Manager
Recreation Supervisor
Aquatics Specialist
Aquatics Specialist
Recreation Coordinator
Deputy Town Clerk

Eric Lucas
Tara Fotsch
Wade Willis
Kendra Martin
Regina Riggie
Rachael Stefanich
Jimmy Ward
Amanda Mehlenbacher

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

Ms. Holder-Otte moved to approve the Agenda. Mr. Lightfoot seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

1. Town Board Liaison

Mr. Baker reported that the Town of Windsor will possibly be partnering with Greeley and Fort Collins to add a bus service that will commute between CSU and UNC with potentially two stops in Windsor. The Metropolitan District Service Plan has been revised to include elections and encourage those that live within the district to get on the Metro District Board. The Town Board is currently in the process of looking at the Town Manager Applicants. A public reception will be held on March 20, 2018 at the Public Works Facility. Elections for Districts 2, 4, 5 and 6 are currently underway.

Mr. Lightfoot inquired as to where the bus stops will be located within the Town of Windsor.

Mr. Baker responded that there are multiple options, one being; Hwy 392 and County Road 5, 7th Street near Eastman Park or possibly Hwy 392 near the grocery stores.

Mr. Nuspl inquired what districts will not be up for election.

Mr. Baker responded, the Mayor, District 1 and District 3.

2. Weld RE-4 School District
Ms. Price was absent, no report was given.

4. Public Invited to be Heard

Mr. Nuspl opened the meeting for public comment to which there was none.

B. CONSENT CALENDAR

1. Minutes from February 6, 2018.

Mr. Nuspl requested that a spelling error be corrected.

Ms. Brug moved to approve February 6, 2018 minutes as amended. Mr. Morgan seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW / DISCUSSION

1. Introduction of new Park Manager

Mr. Bob Worthin joins the Town of Windsor from Missoula Montana with over 33 years of experience in the Landscape, Parks and Recreation field. Mr. Worthin addressed the Board giving a brief background on what led him to Windsor, CO.

2. Aquatics Division Presentation

Recreation Supervisor, Kendra Martin introduced her team from the Aquatics Division to the Board; Aquatics Specialist Regina Riggle, Aquatics Specialist Rachael Stefanich, Recreation Coordinator Jimmy Ward and Pool Maintenance Technician Perry Lewis who was unable to attend. Ms. Martin and her team touched upon the aquatic facilities and the many activities offered at each of them. These facilities include; the Community Recreation Center, Chimney Park Pool and Windsor Lake. Many activities are available to the public such as; swim lessons, water aerobics, the Water Carnival and Doggie Dip at the Chimney Park Pool as well as the many non-motorized sports offered at Windsor Lake. The aquatics team highlighted their in-service training program that takes place each month that covers many administrative concerns, team building opportunities and allows each of them to practice their water skills.

3. Inclusive Playground / ADA Playgrounds Explained

Mr. Lucas explained what Windsor's legal responsibility is regarding playground accessibility. In 2015 it became a law that all playgrounds are ADA (American's With Disabilities) compliant. This law in its most simplistic form ensures access to the playgrounds for all people including those with disabilities. All Windsor playgrounds meet ADA requirements; beyond the legal requirements are two additional classifications of playgrounds--accessible and inclusive. An accessible playground enables a child with disabilities to travel across surface of a playground thus providing easier access to the play elements. The majority of all playgrounds in Windsor fall under this category minus a select few (Main Park for example). The inclusive style playground has become a nationwide trend meeting both the ADA law and accessible thresholds. An inclusive playground enables children of all abilities to play and interact with each other by including elements of play that enable all abilities to play and interact together simultaneously. Some of the challenges associated with inclusive playgrounds are design and funding. Mr. Lucas concluded by stating that Windsor's goal is ensure that all of our playgrounds meet the accessible level of playgrounds and hopefully build one meeting the inclusive threshold.

4. 2019-20 Goals

Mr. Lucas spoke briefly regarding the goals that were set from the last two years for the Parks, Recreation and Culture departments and how they may be improved upon. Mr. Lucas requested the Board members think of three words that would describe the department now, in two years from now and the department's weaknesses.

COMMUNICATION

1. Staff

Mr. Lucas updated the Board regarding the Village East Park Building Project. RFP's are currently being reviewed in order to select an architect firm. Discussions are under way with the School District and the developer to purchase property near Labue Farms for a Community Park. An eviction notice was received from the School District for the Park Maintenance Shop, whereas, the town has two years to vacate. Discussion also revolved around the movement of the Brush Recycling Center and the location of the archery site.

Ms. Fotsch stated that the Farmers Market currently has 13 vendors which will be moved to Saturday's and an Artisan Market will be held on Thursday evenings. Ms. Fotsch also highlighted the growth that has taken place in youth sports and the challenges the staff are faced with regards to space. Staff has also been participating in a safety training program which will take place on a monthly bases going forward. Mr. Fotsch also underlined the 2017 financials for the Recreation Center.

Mr. Willis stated that February was a busy month for the Parks Department as staff attended the Pro Green Expo which allows them to continue their education. There were 5 snow storms that hit the Town of Windsor costing over \$10,000 in staff and equipment. The Charter Academy Student Council volunteered by helping paint 6 metal drums which will be used as recycling cans at the Boardwalk Park this summer. The Forestry Division completed their structural pruning in the parks located on the west side of town as well as collecting their ash borer samples to which none were found.

2. Board

Mr. Nuspl reminded the Board members to RSVP to the Advisory Board Dinner taking place on March 28th at the Embassy Suites in Loveland, CO.

ADJOURN

Ms. Holder-Otte moved to adjourn the meeting. Mr. Morgan seconded the motion. All members present voted Aye. Motion carried. The meeting was adjourned at 8: 22 P.M.

CERTIFICATION:

Approved by the Windsor Parks, Recreation & Culture Advisory Board on the 3rd day of

April, 2018

Regan Price, Secretary
Parks, Recreation & Culture Advisory Board

Submitted by:
Amanda Mehlenbacher, Deputy Town Clerk