



HISTORIC PRESERVATION COMMISSION REGULAR MEETING
November 8 , 2017, 5:45 P.M. Second Floor Conference Room
301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Monday prior to the meeting to make arrangements.

MINUTES

A. CALL TO ORDER

Carrie Ann Lucas called the meeting to order at 5:52 p.m.

1. Roll Call

Board members in attendance:

Carrie Ann Lucas
Dr. Larry Lawrence
Jean Zuckweiler
Ron Steinbach
Ruth Brunner

Also in attendance:

Town Board Liaison
Director of Planning
Senior Planner
Customer Service Supervisor

Paul Rennemeyer
Scott Ballstadt
Paul Hornbeck
Jessica Scheopner

2. Welcome new member Ruth Brunner

Mrs. Brunner was introduced. She spoke briefly on her background and her interest in being on the Commission.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

There were no changes to the agenda.

B. CONSENT CALENDAR

1. Approval of the October 11, 2017 minutes.

Mr. Steinbach moved to approve the minutes as presented. Mrs. Zuckweiler seconded such motion. All voted in favor. Motion passed.

C. BOARD ACTION

NONE

D. COMMUNICATIONS

1. Communications from the Historic Preservation Commission

2. Communications from Town Board liaison

Mr. Rennemeyer discussed the meeting with the DDA, Brinkman, The American Legion and the Windsor Backlots project. The American Legion has asked to be in regular attendance for these meetings. Discussions are still on-going and he will provide more information as it comes.

3. Communications from the staff

a. Project Update: Windsor Mill, 301 Main Street

Mr. Ballstadt indicated that the State has begun the de-listing process. The owners still want to preserve as much of the existing brick as they can, subject to structural engineer recommendations. Their new proposal is to try and replicate the building height and mass of the original mill and the architect is working on plans with SAFEbuilt. Mr. Ballstadt further stated that the Board of Adjustment approved the variance request, as the original mill was considered a legal nonconforming structure and now that it has been destroyed, any new structure is supposed to meeting minimum code requirements such as setbacks.

b. Saving Places Conference

Mr. Hornbeck explained that the Town has budgeted Money for the Historic Preservation Commissioners to attend. The conference runs January 31 to February 3, 2018. Staff will coordinate registration as well as mileage reimbursement for those interested in attending. Grants will also be applied for to help cover cost of attendance. As a part of the application process, please provide staff with any topics of particular interest on the conference agenda. In order to meet the early registration deadline, he requested confirmation from each Commissioner whether they plan to attend and which days no later than the December 13th HPC meeting.

c. HPC Annual Event

Ms. Lucas asked about reviewing the work plan they created a year prior to establish what would be the best opportunity to have this event. She also asked that at the December meeting the Commission look into and make requests for the banners if budget allows.

Mr. Hornbeck stated he will get a copy to the members so they can discuss changes and suggestions at the next meeting. The Commission discussed different opportunities including having a booth at the All Town BBQ event which is during Preservation Month.

E. ADJOURN

Upon a motion duly made, the meeting was adjourned at 6:30 p.m.

Jessica Scheopner, Customer Service Supervisor