



## HISTORIC PRESERVATION COMMISSION REGULAR MEETING

February 10, 2016, 5:45 P.M.

First Floor Conference Room

301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Monday prior to the meeting to make arrangements.

### MINUTES

#### A. CALL TO ORDER

Chairperson Geisick called the meeting to order at 5:47 p.m.

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|---------------------|--------------------|----------------------|
| 1. <u>Roll Call</u> | Chairperson        | Lisa Geisick         |
|                     | Vice Chairperson   | Anita Drake          |
|                     |                    | Carrie Ann Lucas     |
|                     |                    | Dr. Larry Lawrence   |
|                     |                    | Jean Zuckweiler      |
|                     | Absent             |                      |
|                     | Town Board Liaison | Robert Bishop-Cotner |
| Also present:       | Senior Planner     | Josh Olhava          |

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board  
There were no changes to the agenda.
3. Public Invited to be Heard  
Chairperson Geisick opened the meeting for public comment, to which there was none.

#### B. CONSENT CALENDAR

1. Approval of Minutes of the March 11, 2015 Historic Preservation Commission meeting  
**Ms. Lucas moved to approve the Minutes of the March 11, 2015 Historic Preservation Commission meeting as presented; Ms. Drake seconded the motion. All in attendance voted yes; motion carried.**

#### C. BOARD ACTION

1. Election of Officers (chairperson, vice-chairperson and secretary) for the 2015 calendar year
  - Staff presentation: Josh Olhava, Senior Planner

Senior Planner Olhava stated that in accordance with the by-laws of the Historic Preservation Commission, the commission shall elect it's' officers annually. Mr. Olhava turned the discussion over to Chairperson Geisick and the commission for discussion and election of officers.

**Ms. Lucas motioned for Ms. Geisick to remain the Chairperson of the Historic Preservation Commission; Ms. Drake seconded the motion. All in attendance voted yes; motion carried.**

**Ms. Lucas motioned for Ms. Drake to be the Vice-Chairperson of the Historic Preservation Commission; Ms. Geisick seconded the motion. All in attendance voted yes; motion carried.**

**Ms. Geisick motioned for Ms. Zuckweiler to be the Secretary of the Historic Preservation Commission; Ms. Lucas seconded the motion. All in attendance voted yes; motion carried.**

**D. COMMUNICATIONS**

1. Communications from the Historic Preservation Commission  
Ms. Zuckweiler commented on the Saving Places Conference and really appreciated the Town making this available to Commission members.
2. Communications from Town Board liaison  
No communications.
3. Communications from the staff  
Senior Planner Olhava reported that May is Historic Preservation Month. Mr. Olhava discussed some of the sessions from the 2016 Saving Places Conference.

**E. ADJOURN**

**Ms. Drake motioned to adjourn the meeting. All in attendance voted yes; motion carried.**

The meeting was adjourned at 6:10 p.m.

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Josh Olhava, Senior Planner