



HISTORIC PRESERVATION COMMISSION REGULAR MEETING

March 11, 2015, 5:45 P.M.

First Floor Conference Room

301 Walnut Street, Windsor, CO 80550

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Monday prior to the meeting to make arrangements.

MINUTES

A. CALL TO ORDER

Chairperson Kline called the meeting to order at 5:45 p.m.

1. <u>Roll Call</u>	Chairperson	Rachel Kline
	Vice Chairperson	Anita Drake
	Secretary	Jessica Dieken
	Board Member	Ann Lynn McAbee
	Voting Alternate	Lisa Geisick
	Absent	Carrie Ann Lucas
Also present:	Town Board Liaison	Robert Bishop-Cotner
	Associate Planner	Josh Olhava

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration by the Board

There were no changes to the agenda.

3. Public Invited to be Heard

Chairperson Kline opened the meeting for public comment, to which there was none.

B. CONSENT CALENDAR

1. Approval of Minutes of the January 14, 2015 Historic Preservation Commission meeting
Ms. McAbee moved to approve the Minutes of the January 14, 2015 Historic Preservation Commission meeting as presented; Ms. Dieken seconded the motion. All in attendance voted yes; motion carried.

C. BOARD ACTION

1. Election of Officers (chairperson, vice-chairperson and secretary) for the 2015 calendar year
 - Staff presentation: Josh Olhava, Associate Planner

Associate Planner Olhava stated that in accordance with the by-laws of the Historic Preservation Commission, the commission shall elect it's' officers annually. Mr. Olhava turned the discussion over to Chairperson Kline and the commission for discussion and election of officers.

Ms. McAbee motioned for Ms. Geisick to be the Chairperson of the Historic Preservation Commission; Ms. Dieken seconded the motion. All in attendance voted yes; motion carried.

Ms. McAbee motioned for Ms. Dieken to be the Vice-Chairperson of the Historic Preservation Commission; Ms. Geisick seconded the motion. All in attendance voted yes; motion carried.

Ms. McAbee motioned for Ms. Drake to be the Secretary of the Historic Preservation Commission; Ms. Geisick seconded the motion. All in attendance voted yes; motion carried.

D. COMMUNICATIONS

1. Communications from the Historic Preservation Commission
No communications.
2. Communications from Town Board liaison
Town Board Member Bishop-Cotner reported on items from the Town Board. The discussion included the use of the oil money received by the Town that is currently used for infrastructure projects.
3. Communications from the staff
Associate Planner Olhava reported on the status of the digital walking tour and the residential survey. He reported that May is Historic Preservation Month. Mr. Olhava also thanked Ms. Kline for her service on the Historic Preservation Commission.

E. ADJOURN

Ms. McAbee motioned to adjourn the meeting; Ms. Dieken seconded the motion. All in attendance voted yes; motion carried.

The meeting was adjourned at 6:10 p.m.

Josh Olhava, Associate Planner