



Minutes

A. CALL TO ORDER

Chairperson Rachel Kline called the meeting to order at 5:45 p.m.

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| 1. Roll Call | Vice Chair | Anita Drake |
| | Secretary | Jessica Dieken |
| | Voting Alternate | Lisa Geisick |

Also present: Associate Planner Josh Olhava

2. Review of Agenda by the Commission and Addition of Items of New Business to the Agenda for Consideration by the Commission.
There were no changes to the Agenda.
3. Public Invited to be Heard
There was no public comment.

B. CONSENT CALENDAR

1. Approval of Minutes of the February 12, 2014 Historic Preservation Commission meeting.
Ms. Dieken moved to accept the minutes as presented; Ms. Geisick seconded the motion. Roll call on the vote resulted as follows: All in attendance voted yes – motion carried.

C. BOARD ACTION

1. Presentation – Downtown Development Authority Façade Improvement Program – J. Olhava
Mr. Olhava briefly reviewed the draft Façade Improvement Program Guidelines and Application. He told Commissioners the DDA will consider adoption of the Program at their March 19, 2014 meeting. He noted businesses would be allowed to develop their own specific design, creating an eclectic look in downtown, resulting in a “timeless design.” He stated the Historic Preservation Commission may have opportunities to educate business owners and the public regarding the options they have chosen and their impact to the historic character of the structure. Mr. Olhava outlined the boundaries of the DDA, and explained the organizational workings and funding mechanisms utilized by the Authority. He also identified similarities to the guidelines followed for redevelopment efforts in Fort Collins.

Commissioners questioned if the DDA is part of the Main Street Program. Mr. Olhava responded it is not. He reiterated staff will review Façade Improvement proposals for conformance to existing codes and standards prior to approval. Mr. Olhava also noted possible opportunities for tax credits that could be utilized for restoration to buildings with Historic Landmark Designation. Commissioners expressed a desire to schedule a joint meeting with the DDA.

D. COMMUNICATIONS

1. Communications from the Historic Preservation Commission
There were no additional communications.
2. Communications from Town Board liaison
Mr. Bishop-Cotner was not in attendance.
3. Communications from the staff
Mr. Olhava told Commissioners he met with Betsy Kellums, Historic Preservation Specialist for the City of Greeley to discuss programs and outreach opportunities, survey strategies and techniques, and other general topics regarding how their Commission operates. He noted he was also able to attend their Historic Preservation Commission Meeting. Mr. Olhava reported there is a non-profit preservation organization in Greeley that is very active, and works extensively with their Commission. A brief discussion ensued regarding initiation of a plaque program for structures with Historic Landmark Designation.

Mr. Olhava noted he will present ideas for web site enhancements at a future meeting. He also provided a synopsis of work/discussion taking place at a staff level.

E. ADJOURN

Upon a motion dually made and seconded, the meeting was adjourned at 6:19 p.m.



Patti Garcia, Town Clerk